



West Bengal State Electricity Distribution Company Limited  
(A West Bengal Government Enterprise)  
Office of the Divisional Manager Khatra Division  
WBSEDCL Administrative Building, Khatra  
Pump More, Power House Complex  
Khatra- 722140  
Email: dm.khatradivision@wbasedcl.in

**NOTICE INVITING e-TENDER**

NIT No:- DM/KD/e-Tender/1544

Date: 11.03.2026

Tender is invited by the Divisional Manager, Khatra Division, WBSEDCL, Near Pump More, Khatra, Dist: Bankura-722140 through electronic tendering (e-tendering) from manufacturers/Distributors for items as per schedule detailed below.

**Supply and Delivery of Described Below item:**

Sl. No.	Description of the material	Detailed Specification	Quantity (Nos)	Estimated Rate Without GST (Rs.)/ Unit	Estimated Cost (Rs.) (Excluding GST)	Completion Time	Earnest Money (Rs.) 2.0% of the total estimated cost
1	LT DIST KIOSK FOR 25KVA TRNF (SMC/FRP)	LT DIST KIOSK FOR 25KVA TRNF (SMC/FRP) MAKE: SINTEX/MACEDO N/RAYCHEM/EPP OR EQUIVALENT. TECHNICAL SPECIFICATION: AS PER ATTACHED DRAWING.	180 Nos.	5100.00	Rs.9,18,000.00	15 Days (From the date of Issuance of Purchase Order).	Rs.18360.00

**Scope:** The materials are to be procured for Khatra Divisional Store, Under Khatra Division. The Material will be directly supplied at Khatra Divisional store. Necessary Challan, E-Way Bills are to be provided at Khatra Divisional Store.

**Delivery Address:** Khatra Divisional Store, Near Pump More, Khatra- Simlapal Road, Khatra, Dist: Bankura, Pin-722140.



**WBSEDCL**

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**Date & Time schedule:-**

Sl. No.	Particulars	Date & Time
01.	Date of uploading of N.I.T and Tender Documents (online). [Publishing date]	16.03.2026 after 10:00 hrs
02.	Documents sell / download start date (online).	17.03.2026 after 10:00 hrs
03.	Date of Pre-bid meeting to be held at Khatra Division Office, WBSEDCL, Khatra, Bankura, 722140	18.03.2026 at 15: 00 hrs
04.	Bid Submission upload start date (online)	18.03.2026 after 17:00 hrs
05.	Bid Submission upload end date (online)	02.04.2026 Upto 16:30 hrs
06.	Submission of Sample Physically	From 18.03.2026 after 17:00 hrs to 02.04.2026 Upto 16:30 hrs
07.	Last date of submission of EMD (Online)	02.04.2026 Upto 14:00 hrs
08.	Date of opening of Techno-commercial Bid (Online)	06.04.2026 after 11:00 hrs
09.	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be intimated later
10.	Date for opening of Financial Bid (online).	To be intimated later

In the event of e-filing intending bidder may download the tender document from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary Bid Security (Bid security Deposit-BID SECURITY) may be remitted through Online in favour of the "West Bengal State Electricity Distribution Company Limited" and also to be documented through e-filling. Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Bidders through the website <https://wbtenders.gov.in>.



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**Terms & conditions of the Tender Notice:**

1. (a) Earnest Money Deposit amounting to 2.0% (Two Percent) of the Estimated Cost. As mentioned above, shall be submitted individually along with the offer. Necessary earnest money shall be remitted through online mode of opted for BG.  
(b) Forfeiture of Earnest Money Deposit (EMD): Earnest money deposit / bid guarantee shall be forfeited in case of the following situations:
  - (i) If during the period of validity, the bidder withdraws modifies its bid as a whole or in part.
  - (ii) If the bidder deviates from any clarification/confirmation given by him subsequent to the submission of their bid.
  - (iii) If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
  - (iv) In the case of successful bid, if the bidder fails to:
    - Accept the Letter of Award (LOA) Order unconditionally and sign the contract
    - Furnish the Contract Performance Bond as per the standard proforma.
2. The bidder shall submit along with the offer necessary documents in support of their previous supply. Of the items of the tender to WBSEDCL in earlier. Occasions and financial capabilities to the extent of the estimated financial amount of their offer.
3. Successful bidder(s) shall have to mandate only create Vender ID through WBSEDCL Web Portal Vendor Corner, if not created earlier.
4. Original manufacturer/Distributers of the tendered item will be eligible in the tender and must submit Dealership certificate in PDF format. No agent is allowed to participate in the Tender.
5. WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013 will be applicable.
6. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of Incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
7. **One Unit Sample of Each Material is to be submitted at Khatra Divisional Store physically as per the date and time schedule of tender.** The tag with the sample should contain the name of the sample as well as the name of the vendor/bidder, for a valid tender, sample has to be approved by the Divisional Authority. The approval or rejection of sample will be communicated via mail/electronically subsequently. The further tendering process of the bidders, whose samples aren't approved, will not be continued & henceforth they will be deemed disqualified. Rejected Samples can be taken away. After LOA is awarded the awardees can adjust the sample with the delivered material lot & the remaining materials can be taken back by the respective vendors.
8. WBSEDCL'S Safety Caption (Clearly Visible & Comprehensible) should be printed at the front of the door with Good Quality Paint
9. The offer shall remain valid for a minimum period of 180 (One Hundred and eighty) days from the next day of opening of the tender. Bids valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the bidder withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited without assigning any reason thereof.
10. The quoted rates should be inclusive of all taxes & duties, freight, incidental charges and other charges up to delivery of goods. The quoted rate should be excluding GST charges. GST will be paid as applicable.
11. The ordered materials should be delivered in proper condition & as per approved sample within 15 days from the date of PO, otherwise, penalty may be imposed as per rule of WBSEDCL for delay of delivery of ordered materials.



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12. The necessary documents like Quality Control related documents etc. along with bill are to be submitted at Khatra Divisional Office. The SRV will be issued from Khatra Divisional Store, WBSedcl.
13. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary up to +/- 25%.
14. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in Various statutes will automatically disqualify the bidders.
15. **Cancellation of Tender:** WBSedcl reserves the right to cancel the tender at any time under unavoidable Circumstances in interest of WBSedcl, without owing any explanation to the Bidders.
16. WBSedcl reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSedcl along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013 will be applicable.
17. **TERMS OF PAYMENT:**
  - a) 95% payment of bill will be made (within 45 days from the date of submission of bill) as per availability of fund in respect of submission of bill against:  
Original receipted Challan/Invoice signed by Store In-Charge attached to the respective stores, if applicable and
  - b) Balance 5% payment will be made after expiry of warranty period.
18. **WARRANTY PERIOD:** Warranty Period of supplied material will be one year from the date of delivery of the said materials at site/store. In case of any adverse report from store or defect found in site, materials have to be replaced or it would affect the vendor rating.
19. **PAYING AUTHORITY:** The Assistant Manager (F&A)/DDO, Khatra Division, WBSedcl, will be the Paying Authority.
20. **CONSIGNEE:** The name of the consignee will be The Store-In-Charge, Khatra Divisional Store.
21. **LIQUIDATED DAMAGE FOR DELAY IN DELIVERY:** The time of delivery (successful offer for inspection) of the equipment/materials are to be treated as an essence of the contract and the WBSedcl reserves the right to repudiate the contract, if the equipment / materials are not physically delivered within stipulated period as per physical delivery clause. But WBSedcl may at his discretion waive this condition and accept the material with imposition of liquidated damage @ 1/2% of the Value of the materials beyond the schedule delivery period for each week of delay Subject to **maximum of 5% of the particular lot and accept the goods beyond the stipulated period.**
22. Any further information along with WBSedcl's Revised Purchase Policy may be had from the Website: [www.wbsedcl.in](http://www.wbsedcl.in)
23. The specifications of the item: As per specification mentioned in BOQ / Drawing. Others information as well as terms and condition which are not covered, will be available in revised purchase policy of WBSedcl.
24. The **FINANCIAL OFFER** of the prospective bidders will be considered only if the **TECHNICAL DOCUMENT** of the bidders found qualified by the Tender Inviting Authority (WBSedcl). The decision of the Tender Inviting Authority (WBSedcl) will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.

25. Eligibility criteria for participation in the tender:

- a. Technical Requirement:- Bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises, Other Licensee of States, etc. who is technically qualified & have successfully completed similar nature of work having value not less than 80%/50%/40% (Eighty/Fifty/Forty percent) of the estimated cost in a Single/Two/Three contracts respectively during last 7 (Seven) years.
- b. Commercial Requirement: - a) Average annual turnover during last three years. b) Annual audited Financial Report for last three years to be submitted for verification i.r.o bidders for whom audit of accounts is mandatory. For those whose audit of accounts is not mandatory, they shall submit copy of IT return along with related enclosures for last three years.
- c. All intending bidders are required to also produce the following:-
  - i) Valid copies of GST Registration
  - ii) Current Challan for depositing Professional Tax (PT)
  - iii) Copy of IT return for last three financial years, PAN Card, as applicable.
  - iv) Trade Licence
  - v) Documents in support of credential: Copy of orders & Completion Certificate/Material Receipt Copy from store.
  - vi) Performance Certificate as Prime Contractor for execution of similar nature of works for last Seven and details of works in hand.
  - vii) Information regarding any past and current litigation with WBSIEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party is concerned and disputed amount, wherever applicable.

26. No mobilization / secured advance will be allowed.

27. Receiving of Earnest Money Deposit (EMD):- The amount of Earnest Money as given is to be submitted through ON LINE process only.

28. Return of Earnest Money of unsuccessful bidder(s):- The Earnest Money of all the unsuccessful bidder(s) deposited along with the Tenders will be refunded as per norms and without any interest.

29. Conditional/Incomplete tender shall not be accepted under any circumstances.

30. Additional Performance Security which shall be equal to 10% of the tendered amount must be furnished by the successful bidder if the accepted bid value is 80% or less of the estimate put to tender (L1 bid in the range of 20% to -809%). The additional Performance Security shall be submitted in the form of Bank Guarantee from any scheduled bank valid for a period of 1 (one) year, as per specific format which will be provided by the Tendering Authority, before issuance of the Work Order. This is in compliance of the terms of Memorandum No. 4608-F(Y) dated 18.07.2018 of the Finance department, Government of West Bengal.

31. Canvassing in connection with the tender is strictly prohibited. At any stage during scrutiny, if it is found that the credential or any other paper which the bidder has uploaded or submitted is found incorrect/manufactured/ fabricated, that bid will be considered as non-responsive and outright rejected with forfeiture of Bid Security and action will be taken as per Rule.



32. The Tender Inviting Authority (WBSEDCL) does not bind itself to accept the lowest bidder and reserves the right to accept or reject, split any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at any stage of the Bidding. Tender inviting Authority (WBSEDCL) also reserves right to accept/cancel/withdraw the concerned NIT in full or part due to unavoidable circumstances and no claim in this respect shall be entertained.
33. **Bid Evaluation:** Bid evaluation will be conducted only on the basis of final documents uploaded by the bidders within last date and time of online submission. Under no circumstances the bidder will be given any further chance to upload any document (online) after opening the technical bid.
34. **Right to reject Bids:**
- WBSEDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at my time prior to award of the Order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders the reason for WBSEDCL'S action.
  - Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in Various statutes will automatically disqualify the bidders.
  - Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL/Offer Utility Govt. Semi Govt, or Govt, undertaking Dept. shall not be eligible to participate in the bidding process.
35. Usual Force Majeure conditions of WBSEDCL are applicable in this contract.
36. All correspondences with regard to above shall be the following address:-

Khatra Division  
WBSEDCL  
Khatra, Bankura  
Pin-722140

Tender Inviting Authority (for WBSEDCL):-

*WSM*  
11.03.20

Name:- Sri Shyam Sundar Mondal  
Designation:- Divisional Manager  
Office:- Khatra Division, WBSEDCL





**Annexure - 1**

**PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE BIDDER**

(For genuineness of the information furnished on-line and authenticity of the documents produced before Tender Committee for verification in support of his eligibility)

I,.....Partner/Legal Attorney/Accredited Representative of M/s.  
..... solemnly declare that:

1. We are submitting Tender for the job/supply of.....
2. None of the Partners of our firm in relative of employees of.....
3. All information furnished by us In respect of fulfilment of eligibility criteria and qualification information of this Tender is complete, correct and true.
4. All documents/Credentials submitted along with this Tender are genuine, authentic, true and valid
5. If any information and document submitted is found to be false/incorrect any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/delisting of our firm and all partners of the firm etc.

Signature of the Tenderer

Dated.....



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## Annexure – 2

### *Declaration/ Information regarding any Past and Current Litigation with WBSEDCL/WBSETCL/Govt./PSU*

I, solemnly declare that we do not have any kind of current or past litigation records with WBSEDCL/WBSETCL/Govt./PSU. It is true and best for knowledge.

Signature of the Tenderer

Dated.....

Note: If there is any litigation details must be furnished.



**ANNEXURE-3**

**PROFORMA OF DECLARATION OF BLACK LISTING / HOLIDAY**  
(On Letter Head of Bidder, as enrolled on-line on e-Tendering Portal of NIC)

Certified that our Firm / Company (Sole Proprietorship / Partnership / Company),

M/s.....

is not blacklisted / debarred / suspended or put on holiday list by any Statutory /  
Regulatory / Government Authorities / State Electricity Utility / PSU in India. It is certified  
that the information furnished above is true to the best of my knowledge and belief.

Firm/Company Name:

Signature of the  
Proprietor/Partner/Authorized Signatory:

Designation:

Seal of the Firm/Company:

Date: